



## The Sonia and David Oberman Archive Internship at the JPL

The Jewish Public Library Archives (JPL-A) is pleased to announce that applications are now open for the 2021 *Sonia and David Oberman Archive Internship*. This internship supports the mandate of the JPL-A to collect, preserve, and make available to the public the social, economic, and cultural heritage of Montreal's Jewish community.

The goal of the internship is to increase public awareness of the JPL-A's unique collections through projects including, but not limited to:

- Arrangement and description of an archival collection;
- Digitization of an archival collection;
- Creation of an archival exhibit, physical and virtual;
- Creation of educational materials using archival collections;
- Assistance in strategic planning, preservation management, or project management;
- Design and delivery of social media strategies;
- Development of partnerships in cultural and heritage sectors.

Once selected, the successful candidate will participate in designing their project and work plan.

### Candidate profile

- All applicants must be current students or recent graduates (within 2 years).
- Applicants from diverse fields and levels will be considered: archival studies, library and information studies, communications, Jewish studies, religious studies, history, arts management, etc.
- Must have strong technology skills. Knowledge of database management, metadata application, and digitization an asset.
- Knowledge of the Montreal Jewish community's history an asset but not required.
- Knowledge and experience working with *Rules for Archival Description* standards an asset.
- Must have strong written and verbal communication skills.

### Internship dates

Flexible, but must be able to start internship hours in May 2021 and must have all hours completed by August 26, 2021.

## Hours and Remuneration

8-22 hours a week, total of 100 hours for entire internship. The intern will receive an \$800 stipend at the halfway point of the internship, and an additional \$600 stipend upon the completion of 100 hours.

## Application Process

Along with a CV and cover letter, applicants are asked to submit a 250 word statement as to the impact that this internship will have on their studies or future profession. Strong candidates will be asked for an interview. Deadline for applications is **April 16, 2021**.

Applications should be submitted to:

Maya Pasternak, Director of Archives  
Jewish Public Library Archives  
5151 Cote Ste-Catherine  
Montreal, Quebec  
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[Maya.Pasternak@jplmontreal.org](mailto:Maya.Pasternak@jplmontreal.org)

The Jewish Public Library Archives gratefully acknowledges the generosity of Sonia and David Oberman in this project. Through their dedication, the Jewish Public Library continues to celebrate its past while securing a bright future.